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Agenda item 2
Adoption of the agenda and other organizational matters

Note verbale dated 19 October 2001 from the Permanent Mission of Cyprus to the United Nations addressed to the Secretary-General

The Permanent Mission of the Republic of Cyprus to the United Nations presents its compliments to the Secretary-General of the United Nations and has the honour to inform him that the Government of the Republic of Cyprus, wishing to participate more actively in matters concerning refugees and displaced persons worldwide, has decided to apply for membership in the Executive Committee of the Programme of the United Nations High Commissioner for Refugees. Cyprus has been following the work of the Executive Committee for many years with the status of observer.

The Permanent Mission of the Republic of Cyprus to the United Nations requests that this application for membership in the Executive Committee be communicated to the competent intergovernmental body for appropriate action.

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Note verbale dated 3 October 2001 from the Permanent Mission of Kenya to the United Nations addressed to the Secretary-General

The Permanent Mission of the Republic of Kenya to the United Nations presents its compliments to the Secretary-General of the United Nations and has the honour to request that Kenya be admitted as a member of the Executive Committee of the Programme of the United Nations High Commissioner for Refugees.

For many years, Kenya has hosted a large number of refugees and continues to do so. Kenya has also been very active in Executive Committee meetings. The Government of Kenya believes that membership in the Executive Committee will enable Kenya to play an even greater role in refugee-related matters.

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Item 2 of the provisional agenda
Adoption of the agenda and other organizational matters

Proposed dates and proposed provisional agenda for the first meeting of the Committee of Experts on Public Administration

In its resolution 2001/45 of 20 December 2001 on restructuring and revitalization of the Group of Experts on the United Nations Programme in Public Administration and Finance, the Economic and Social Council decided that the Group would be renamed the Committee of Experts on Public Administration. According to the terms of reference of the Committee adopted by the Council, the Council is expected to adopt the agenda of topics to be discussed by the Committee and to approve its membership on the basis of proposals made by the Secretary-General. It is proposed that the Committee meet from 22 to 26 July 2002 in New York. The proposed provisional agenda for the first meeting of the Committee is contained in the annex and is submitted to the Council for review and approval. The proposed membership of the Committee will be submitted to the Council for approval at its organizational session in April 2002.

02-24925 (E) 110202

Annex

Proposed provisional agenda for the first meeting of the Committee of Experts on Public Administration and list of documents for each agenda item

1. **Election of officers**

2. **Adoption of the agenda and other organizational matters**

3. **Enhancing the capacity of public administration to implement the United Nations Millennium Declaration**

   Documentation

   The Secretariat will submit papers on the above subject covering various aspects of capacity enhancement, such as policy development capacity, institutional capacity, human resources capacity, financial capacity and technological capacity.

4. **Basic data on the public sector**

   Documentation

   The Secretariat will submit a document on the refinement of the methodology agreed by the former Group of Experts on the United Nations Programme on Public Administration and Finance and brought to the attention of the Economic and Social Council at its 2000 session on the collection and analysis of data on the public sector.

5. **Review of United Nations activities on public administration**

   Documentation

   The Secretariat will submit a paper on the general trends of United Nations activities in public administration for the review and guidance of the Committee.

6. **Proposed programme of work and agenda for the next meeting.**